CLASS V

COMPUTERS

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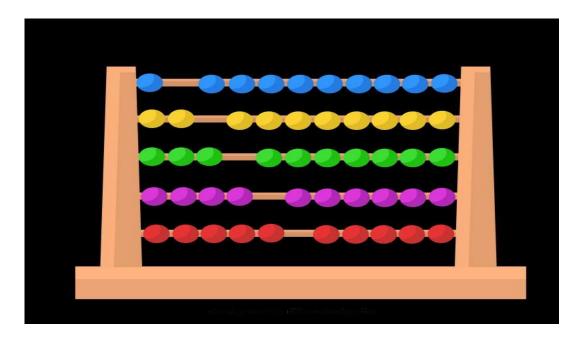
<u>CHAPTER – 1</u> EVOLUTION OF COMPUTERS

Devices Used Before Computers

Before modern computers were invented, people used various devices and machines to help with calculations and data processing. Some of the most notable devices are:

1. Abacus (c. 2400 BC)

The Abacus is one of the oldest known calculating tools. It consists of a frame with rods or wires that hold beads. Each bead represents a unit of value (ones, tens, hundreds, etc.). The user moves the beads to perform basic arithmetic operations like addition, subtraction, multiplication, and division. The abacus was widely used in ancient civilizations like China, Greece, and Egypt.



2. Pascaline (1642)

The Pascaline, invented by Blaise Pascal, was one of the first mechanical calculators. It could perform addition and subtraction by turning a set of dials. The device used gears and wheels to represent numbers, and users could add

or subtract numbers by turning the dials. It was a major advancement in mechanical calculation devices.

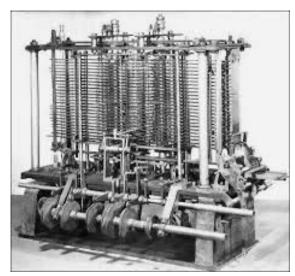


3. Leibniz's Step Reckoner (1672)

Gottfried Wilhelm Leibniz invented the Step Reckoner, a machine that could perform all four basic arithmetic operations: addition, subtraction, multiplication, and division. The machine was more advanced than the Pascaline, using a stepped drum mechanism to carry out calculations.

4. Analytical Engine (1837)

The Analytical Engine was designed by Charles Babbage and is considered the first concept of a general-purpose computer. It was a mechanical device that could perform any arithmetic calculation, store numbers, and even handle conditional instructions. Although it was never fully built during Babbage's time, the design included key features such as a control unit, an arithmetic logic unit, memory, and input/output devices—many of which are essential to



modern computers.

5. Difference Engine (1822)

Also designed by Charles Babbage, the Difference Engine was a mechanical calculator designed to compute mathematical tables. It could only perform specific calculations, like polynomial functions, but it was an important step toward the development of more complex computing machines.

These devices, though not as advanced as modern computers, laid the



foundation for computing technology and were instrumental in the development of later computational machines.

Introduction to the Evolution of Computers

The evolution of computers is a fascinating journey that spans over centuries. It began with simple mechanical devices and has progressed to today's highly advanced and intelligent systems. In this lesson, we will explore the major generations of computers, key milestones, and famous inventions that shaped the world of computing. Understanding this history helps us appreciate the remarkable progress made in technology.



Generations of Computers

1. First Generation (1940-1956)

- Technology: The first electronic computers used vacuum tubes, which were large, unreliable, and generated excessive heat.
 - Notable Computers:
- ENIAC (1946): The Electronic Numerical Integrator and Computer was the first general-purpose electronic computer.
- UNIVAC 1 (1951): The Universal Automatic Computer 1 was the first commercially available computer.

2. Second Generation (1956-1963)

- Technology: Transistors replaced vacuum tubes, making computers smaller, faster, and more reliable.
 - Notable Computers:
- IBM 7090 (1959): A popular second-generation computer used for scientific calculations.

3. Third Generation (1964-1971)

- Technology: Integrated Circuits (ICs) combined multiple transistors on a single chip of silicon, making computers even smaller and more efficient.
 - Notable Computers:
- IBM 370 (1970): A popular third-generation computer used for business applications.

4. Fourth Generation (1971-1980)

- Technology: Microprocessors combined all the components of a computer's central processing unit (CPU) onto a single chip of silicon.
 - Notable Computers:
- Apple I (1976): One of the first personal computers, designed and hand-built by Steve Wozniak.

5. Fifth Generation (1980-present)

- Technology: The fifth generation of computers focuses on artificial intelligence (AI), parallel processing, and the Internet.
 - Notable Computers:
- IBM PC (1981): A widely adopted personal computer that set industry standards.

Key Milestones in Computer History

1. Charles Babbage's Analytical Engine (1837)

- Mechanical Computer: Charles Babbage proposed the idea of a mechanical computer called the Analytical Engine.
- Input/Output Devices: The Analytical Engine had input/output devices, such as cards and printers.

2. Punch Cards (1890s)

- Data Input: Punch cards were used for data input and storage in early computers.
- Herman Hollerith: Developed the first mechanical tabulator using punch cards.

3. Electronic Computers (1940s)

- ENIAC: The first general-purpose electronic computer.
- John Mauchly and J. Presper Eckert: The designers and builders of the ENIAC.

4. Personal Computers (1970s)

- Apple I: One of the first personal computers.
- IBM PC: A widely adopted personal computer that set industry standards.

5. Internet and World Wide Web (1990s)

- Internet: Became widely available, revolutionizing communication and information sharing.
- World Wide Web: Invented by Tim Berners-Lee, making it easy to access and share information using web browsers and hyperlinks.

EXERCISE – chapter 1

1. Fill in the Blanks:

- a) The Abacus is one of the oldest calculating tools used by ancient civilizations like China, Greece, and Egypt.
- b) The Pascaline was invented by Blaise Pascal and could perform addition and subtraction using gears and dials.
- c) Charles Babbage is considered the father of computing, and his Analytical Engine is the first concept of a general-purpose computer.
- d) The Analytical Engine was designed in the year 1837.
- e) The first general-purpose electronic computer was called ENIAC.

2. True or False:

- a) The Analytical Engine was fully built and used during Charles Babbage's time. (False)
- b) The Difference Engine was a mechanical calculator that could only compute polynomial functions. (True)
- c) The first generation of computers used transistors. (False)
- d) The IBM PC was released in the fifth generation of computers. (True)
- e) The Internet and World Wide Web became widely available in the 1990s. (True)

3. Match the Following:

Column A Column B

1. Abacus A. First general-purpose computer

- 2. Pascaline B. Invented by Charles Babbage
- 3. ENIAC C. Used for basic arithmetic operations
- 4. Analytical Engine D. Invented by Blaise Pascal
- 5. Punch Cards E. Used for input and storage in early computers

4. Multiple Choice Questions:

- a) Which device was invented by Blaise Pascal for performing arithmetic operations?
- i. Abacus
- ii. Pascaline
- iii. Analytical Engine
- iv. ENIAC

Answer: ii. Pascaline

- b) Who is known as the father of computing?
- i. John Mauchly
- ii. Charles Babbage
- iii. Blaise Pascal
- iv. Steve Wozniak

Answer: ii. Charles Babbage

- c) Which generation of computers introduced microprocessors?
- i. First Generation
- ii. Second Generation
- iii. Third Generation
- iv. Fourth Generation

- d) The internet and World Wide Web became widely accessible in which decade?
- i. 1960s
- ii. 1980s
- iii. 1990s
- iv. 2000s

Answer: iii. 1990s

4. Short Answer Questions

- 1. What is a microprocessor, and how does it work in modern computers?
 - 2. Explain the role of punch cards in early computer systems.
- 3. What is the significance of the IBM 7090 in the history of computers?
- 4. Describe how transistors helped improve computers compared to the first generation.
- 5. What was the contribution of Charles Babbage to the history of computers?

5. Long Answer Questions

- 1. Explain the impact of the invention of the transistor on the evolution of computers. Discuss how it led to smaller, faster, and more reliable computers.
- 2. Describe the key milestones in computer history from the first generation to the fifth generation. Explain how each generation improved upon the last.

- 3. **Write about the development and importance of the World Wide Web. Discuss how it has transformed the way people access and share information.
- 4. **Discuss the evolution of personal computers from the Apple I to the IBM PC. What changes did these computers bring to the world?
- 5. Explain how the invention of the ENIAC and UNIVAC 1 revolutionized computing. What were the challenges of the first-generation computers, and how were they addressed in the second generation?

<u>CHAPTER – 2</u> MANAGING FILES AND FOLDERS IN UBUNTU

Introduction

Ubuntu is a popular Linux-based operating system. It's user-friendly and widely used around the world. The desktop environment in Ubuntu provides a graphical interface that allows users to interact with files, folders, and applications easily. Understanding how to use the Ubuntu desktop and how to manage files and folders is essential for organizing work and staying productive.

In this lesson, we will learn about the Ubuntu desktop and how to manage files and folders effectively.

1. Understanding the Desktop of Ubuntu



The desktop in Ubuntu is the main screen where you interact with the computer. It contains several important elements that help you work efficiently.



1. Top Bar:

• The top bar is found at the top of your screen. It displays important information such as the current time, battery status, network connection, and system notifications. You can also access the System Settings, Sound, User Profile, and Application Menus from here.

2. Activities Overview:

• By clicking the Activities button (or pressing the Super key, which is the key with the Ubuntu logo), you can open the Activities Overview. This shows you all the open applications, your workspace, and a search bar to find applications, files, or settings.

3. Dock:

• The dock is a row of icons found on the left side of your screen. These are quick access icons for your favorite or frequently used applications (e.g., Firefox, Files, LibreOffice Writer). You can add or remove items from the dock by dragging them.

4. Wallpaper:

- The wallpaper is the background image on your desktop. You can customize it by right-clicking on the desktop and selecting Change Background.
 - 5. Icons:
- The desktop may also have icons for files, folders, and applications. These can be organized and moved around as per your preferences.

2. Managing Files and Folders in Ubuntu

In Ubuntu, managing files and folders is done through the File Manager, known as Nautilus. It allows you to organize and keep track of your files in an easy and accessible way.



Opening the File Manager

- 1. To open Nautilus, click the Files icon from the dock or search for Files in the Activities overview.
- 2. The File Manager window opens, showing your home directory where you can access your documents, pictures, music, and other files.

Creating and Organizing Files and Folders

1. Creating a Folder

To keep your files organized, you may need to create new folders. Follow these steps:

- 1. Open the File Manager.
- 2. Right-click on an empty area of your desktop or inside a folder.
- 3. Select "New Folder" from the context menu.
- 4. Type the name for your folder (e.g., "School Projects") and press Enter.

2. Creating a File

To create a new file (e.g., a text document):

- 1. Right-click on an empty space in a folder.
- 2. Select "New Document", and then "Empty Document".
- 3. Rename the document (e.g., "Math Homework").
- 4. Double-click to open and edit the file.

3. Moving Files and Folders

You can move files and folders from one location to another:

- 1. Click and hold the file or folder you want to move.
- 2. Drag it to the new location.
- 3. Release the file or folder to drop it into the new folder.

Alternatively:

- 1. Right-click on the file or folder.
- 2. Select "Cut".

3. Navigate to the destination folder, right-click, and select "Paste".

4. Renaming Files and Folders

To rename a file or folder:

- 1. Right-click on the file or folder.
- 2. Select "Rename".
- 3. Type the new name and press Enter.

5. Deleting Files and Folders

If you want to delete a file or folder:

- 1. Right-click on the file or folder.
- 2. Select "Move to Trash".
- 3. To permanently delete it, go to the Trash and empty it.

6. Searching for Files

To search for a file in Ubuntu:

- 1. Open Nautilus (File Manager).
- 2. In the top-right corner, there is a search bar.
- 3. Type the name of the file or folder you are looking for, and the results will appear instantly.

3. Using the Terminal for File Management (Optional)

While the graphical interface is easier for beginners, advanced users sometimes prefer the Terminal (a command-line interface) for managing files. Commands like cd, cp, mv, and rm are used for navigating directories and performing actions on files.

Important Commands:

- Is: Lists files and directories in the current folder.
- cd: Changes the directory you are working in.
- cp: Copies files or folders.
- mv: Moves files or folders.
- rm: Deletes files or folders.

Exercises Chapter 2

1. Fill in the Blanks (5)

1. system is ca	The area on the screen where you interact with the operating alled the
	The is a row of icons on the left side of the screen uick access to your favourite applications.
3. empty area	To create a new folder in Ubuntu, you need to on an of the screen or inside a folder.
4. permanent	The files you delete are moved to the before being ly removed.
5.	The default file manager in Ubuntu is called
2. Multip	ole Choice Questions (MCQs) (5)
1. notification	Which part of the Ubuntu desktop shows the time and system s?
•	a) Top Bar
•	b) Dock
•	c) Wallpaper
•	d) Activities Overview
Answer: a)	Top Bar
2. Ubuntu?	What is the shortcut key to open the Activities Overview in
•	a) Ctrl + A
•	b) Super + E
•	c) Super key (Windows key)

Answer: c) Super key (Windows key)

d) Ctrl + D

- 3. Which of the following is used to access files and folders in Ubuntu?
 - a) System Settings
 - b) Terminal
 - c) File Manager (Nautilus)
 - d) Firefox

Answer: c) File Manager (Nautilus)

- 4. To delete a file or folder in Ubuntu, you can right-click and select:
- a) "Cut"
- b) "Move to Trash"
- c) "Rename"
- d) "Open"

Answer: b) "Move to Trash"

- 5. Where can you change the wallpaper in Ubuntu?
- a) File Manager
- b) Top Bar
- c) Activities Overview
- d) Right-click on the Desktop

Answer: d) Right-click on the Desktop

3. True or False (5)

- 1. True or False: The Dock in Ubuntu provides quick access to the applications you use most often.
 - Answer: True
 - 2. True or False: You cannot search for files in Ubuntu's File Manager.
 - Answer: False

- 3. True or False: Files in Ubuntu are deleted permanently without going to the Trash.
 - Answer: False
- 4. True or False: The Activities button helps you find and open applications and files in Ubuntu.
 - Answer: True
- 5. True or False: To open the File Manager, you must always use the Terminal.
 - Answer: False

4. Match the Columns (5)

Column A	Column B
 File Manager (Nautilus). applications 	a) Used for quick access to frequently used
2. Dock	b) Used to find and manage files and folders
3. Trash removal	c) Contains deleted files before permanent
4. Top Bar. notifications	d) Displays the time, network, and system
5. Wallpaper	e) The background image of your desktop

Answer:

- 1. b File Manager (Nautilus): Used to find and manage files and folders.
 - 2. a Dock: Used for quick access to frequently used applications.
 - 3. c Trash: Contains deleted files before permanent removal.

4. d – Top Bar: Displays the time, network, and system notifications.

5. Short Answer Questions (5)

- 1. What is the function of the Dock in Ubuntu?
- 2. How do you create a new folder in Ubuntu?
- 3. What happens when you delete a file in Ubuntu? Where does it go before being permanently removed?
 - 4. How can you change the wallpaper in Ubuntu?
 - 5. What is the Top Bar in Ubuntu used for?

6. Long Answer Questions (5)

- 1. Explain the components of the Ubuntu desktop. Describe the purpose of the Top Bar, Dock, Wallpaper, and Activities Overview in detail.
- 2. How do you manage files and folders in Ubuntu using the File Manager (Nautilus)? Include steps for creating, renaming, moving, and deleting files and folders.
- 3. What is the purpose of the "Trash" in Ubuntu? Describe how files are moved to the Trash and how you can permanently delete them.
- 4. Discuss how to search for files in Ubuntu. What are the different ways you can search for a specific file or folder in the File Manager?
- 5. What are the different ways you can customize the Ubuntu desktop? Discuss how you can change the wallpaper, adjust the dock, and personalize other settings to make your desktop more user-friendly.

CHAPTER 3

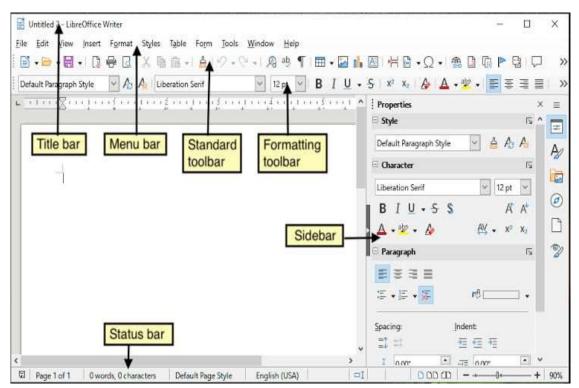
Formatting in Libre Office Writer

Introduction to LibreOffice Writer

LibreOffice Writer is a word processing software that allows you to create, edit, and format documents such as letters, essays, reports, and more. It is similar to Microsoft Word, but it is free and open-source. Formatting and inserting various elements into a document help to organize information and make it look more professional and visually appealing.

In this lesson, we will learn how to use different formatting tools in LibreOffice Writer and how to insert various elements like pictures, tables, and lists into our documents.

1. Basic Formatting in LibreOffice Writer



Formatting text in LibreOffice Writer makes your document easy to read and visually attractive. Here are some common formatting options:

Changing the Font Style, Size, and Color

- 1. Font Style: Choose a font style to make your text look different (e.g., Arial, Times New Roman, Calibri).
- To change the font, select the text and click on the font dropdown in the toolbar.
- 2. Font Size: You can adjust the size of your text to make it larger or smaller.
 - Select the text, and from the toolbar, choose the desired font size.
 - 3. Font Color: To change the color of the text:
 - Select the text and click on the Font Color button in the toolbar.
 - Choose the color from the palette that appears.

Aligning Text

You can align text in different ways:

- Left Alignment: Aligns text to the left side of the page.
- Center Alignment: Centers the text on the page.
- Right Alignment: Aligns text to the right side of the page.
- Justify: Makes the text evenly spaced between the left and right margins.

To align text:

- 1. Select the text.
- 2. Click on the Align buttons in the toolbar (left, center, right, or justify).

Bold, Italic, and Underline

You can make text stand out by using bold, italics, or underlining:

- Bold: Makes text thicker and darker.
- Italic: Slants the text to the right.
- Underline: Draws a line under the text.

To apply these styles:

- 1. Select the text.
- 2. Click on the Bold, Italic, or Underline buttons in the toolbar, or use the keyboard shortcuts:
 - Ctrl + B for bold
 - Ctrl + I for italics
 - Ctrl + U for underline

Changing the Paragraph Spacing and Indentation

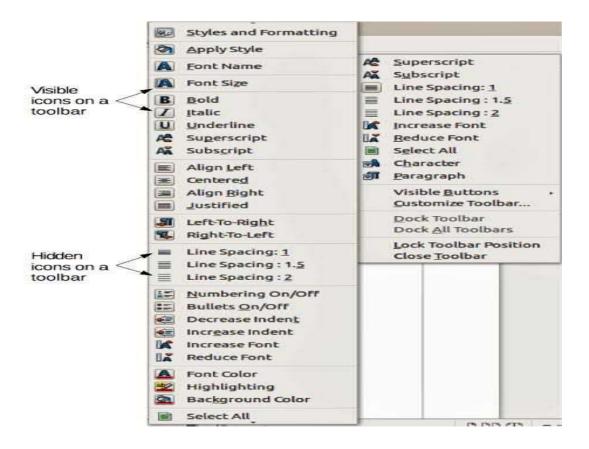
- 1. Paragraph Spacing: You can change the space between lines in a paragraph or between different paragraphs:
 - Select the paragraph.
 - Right-click and choose Paragraph.
- In the dialog box, adjust Line Spacing and Before/After paragraph spacing.
- 2. Indentation: You can indent the first line of a paragraph or the entire paragraph.

• To indent, click the Increase Indent or Decrease Indent buttons in the toolbar.

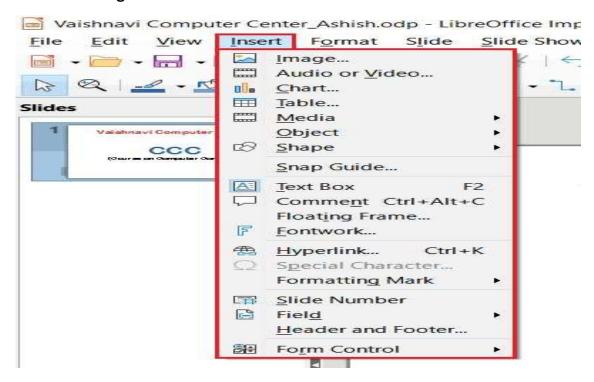
Bullet Points and Numbered Lists

LibreOffice Writer allows you to create bulleted or numbered lists to organize information.

- 1. Bulleted List: For a list with bullet points.
- Select the text you want to convert into a list.
- Click on the Bullets button in the toolbar.
- 2. Numbered List: For a list with numbers.
- Select the text you want to convert into a numbered list.
- Click on the Numbering button in the toolbar.



2. Inserting Elements into a Document



In addition to formatting text, you can insert various objects into your document to enhance it.

Inserting Pictures

To make your document more interesting, you can insert images from your computer or the internet.

- 1. Click where you want to insert the picture.
- 2. Go to the Insert menu and select Image.
- 3. Browse for the image on your computer and click Open to insert it into your document.

You can resize or move the image by clicking on it and dragging the corners.

Inserting Tables

A table is useful when you need to organize information in rows and columns.

- 1. Click where you want to insert the table.
- 2. Go to the Table menu and select Insert Table.
- 3. In the dialog box, specify the number of rows and columns.
- 4. Click OK, and the table will appear in your document.

You can now enter data into the cells, resize the columns, and adjust the table formatting.

Inserting Page Breaks

To start a new page in the middle of your document:

- 1. Place the cursor where you want the new page to begin.
- 2. Go to the Insert menu and select Manual Break.
- 3. Choose Page Break and click OK.

Inserting Hyperlinks

To add a clickable link to a website or another section of the document:

- 1. Select the text that you want to turn into a hyperlink.
- 2. Go to the Insert menu and select Hyperlink.
- 3. In the dialog box, enter the URL of the website or the address of another document.
 - 4. Click Apply.

3. Saving and Printing the Document

Saving Your Document

To save your work:

- 1. Click on the File menu.
- 2. Select Save or Save As.
- 3. Choose the location where you want to save your document and give it a name.
 - 4. Click Save.

Printing the Document

To print your document:

- 1. Go to the File menu.
- 2. Select Print.
- 3. Choose your printer and print settings, then click OK.

Summary of Key Concepts

- Formatting text involves changing font style, size, color, alignment, and adding styles like bold, italics, and underline.
- You can insert images, tables, and hyperlinks into your document to make it more informative.
- Using lists, paragraph spacing, and indentation helps to organize your content.
 - You can save and print documents from within LibreOffice Writer.

Exercises Chapter 3

Fill in the Bla	anks (5)	
1.	The button used to make text bold in LibreOffice Writer is the button.	
2.	To insert a table into a document, you need to go to the menu.	
3.	The button used to change the alignment of text is the button.	
4. the toolbar.	You can change the color of text using the button or	
5.	To start a new page in the middle of a document, you use the break.	
Multiple Ch	oice Questions (MCQs) (5)	
1.	Which of the following is used to align text in LibreOffice Writer?	
•	a) Font Style	
•	b) Bullet Points	
•	c) Align Buttons	
•	d) Hyperlink	
•	Answer: c) Align Buttons	
2.	What is the default font style in LibreOffice Writer?	
•	a) Times New Roman	
•	b) Arial	
•	c) Calibri	
•	d) Liberation Serif	
•	Answer: d) Liberation Serif	
3.	Which option is used to insert a picture into a document?	

- a) Insert > Table
- b) Insert > Image
- c) Insert > Hyperlink
- d) Insert > Chart
- Answer: b) Insert > Image
- 4. How can you start a new page in the middle of your document?
- a) Insert a page number
- b) Insert a page break
- c) Insert a text box
- d) Insert a header
- Answer: b) Insert a page break
- 5. Which of these is used to create a list with bullet points in LibreOffice Writer?
 - a) Numbering button
 - b) Table button
 - c) Bullet button
 - d) Hyperlink button
 - Answer: c) Bullet button

True or False (5)

- 1. True or False: You can change the font color of text in LibreOffice Writer.
 - Answer: True
- 2. True or False: To change text alignment, you must go to the Insert menu.
 - Answer: False
- 3. True or False: A page break starts a new page at the end of the document.

- Answer: False
- 4. True or False: You can only insert pictures from the internet into your LibreOffice Writer document.
 - Answer: False
- 5. True or False: To create a numbered list, you use the Numbering button.
 - Answer: True

Match the Columns (5)

Column A Column B

- 1. To insert a table a) Font Style button
- 2. To change the text color b) Insert > Table
- 3. To insert a picture c) Insert > Image
- 4. To align text to the center d) Center Alignment button
- 5. To make text bold e) Bold button

Answer:

1. b – To insert a table: **Insert > Table

Short Answer Questions (5)

- 1. What is the use of the Font Style feature in LibreOffice Writer?
- 2. How can you change the alignment of text in a document?
- 3. What is the purpose of a page break in LibreOffice Writer?
- 4. How do you insert a table into a document?
- 5. Name the steps to insert a picture into a LibreOffice Writer document.

Long Answer Questions (5)

- 1. Explain the process of formatting text in LibreOffice Writer. Discuss how to change the font style, size, color, and how to apply bold, italics, and underline to text.
- 2. Describe how you can insert and format a table in LibreOffice Writer. Include steps to add rows and columns, and how to adjust the table size.
- 3. How do you create and organize lists in LibreOffice Writer? Discuss how to create bulleted lists and numbered lists and how they help in organizing information.
- 4. Explain how you can customize the layout of a document using LibreOffice Writer. Describe how to set up margins, adjust paragraph spacing, and modify indentations.
- 5. Discuss how to insert and manage images in a LibreOffice Writer document. Explain how to add an image, resize it, and move it within the document.

CHAPTER 4

Tables in Libre Office Writer

Introduction to Tables in LibreOffice Writer

A table in LibreOffice Writer is a way to organize data into rows and columns, making it easy to present and manage information. Tables are often used in documents to structure data, such as lists, schedules, or comparisons. In this lesson, we will learn how to create and modify tables in LibreOffice Writer.

How to Create a Table in LibreOffice Writer

To create a table in LibreOffice Writer, follow these steps:

- 1. Click on the "Table" menu: This option is located on the menu bar at the top of the screen.
- 2. Select "Insert Table": A dialog box will appear where you can specify the number of rows and columns for your table.
- 3. Specify the number of rows and columns: In the dialog box, enter the number of rows and columns you want for your table.
- 4. Click "OK": The table will appear in your document with the specified number of rows and columns.

Modifying a Table

Once the table is created, you can modify it in several ways:

- 1. Inserting or Deleting Rows and Columns
 - To Insert a Row or Column:
 - Right-click in a cell where you want to add a row or column.
- From the context menu, select Insert Row Above, Insert Row Below, Insert Column Left, or Insert Column Right.

- To Delete a Row or Column:
- Right-click on the row or column you want to delete.
- Choose Delete Row or Delete Column from the context menu.

2. Merging and Splitting Cells

- To Merge Cells: Select the cells you want to merge, right-click, and choose Merge Cells.
- To Split Cells: Right-click on a merged cell and choose Split Cells from the context menu.

3. Adjusting the Table Size

• Resizing the Table: You can adjust the table's size by clicking and dragging the table borders. You can also adjust the size of individual rows or columns by placing your mouse pointer between the row/column headers and dragging.

Formatting a Table

Tables can also be formatted to make them more visually appealing. Here's how:

- 1. Changing the Table Border:
- Right-click on the table and select Table Properties.
- In the Borders tab, you can change the line style, thickness, and color of the table borders.
 - 2. Shading and Coloring Cells:
 - Select the cells or the entire table.
- Right-click and choose Table Properties, then go to the Background tab.
- Here, you can choose the color you want to fill the selected cells with.

- 3. Aligning Text in Cells:
- Select the cells you want to format.
- Right-click and choose Table Properties.
- Under the Text Flow tab, you can change the vertical and horizontal alignment of text inside the table cells.

Using Tables for Organizing Data

Tables can help you organize information more clearly. Here's how you can use tables for different purposes:

- Lists: You can use a table to organize items in rows and columns.
- Comparisons: Use a table to compare different items, such as the features of different products.
- Schedules: A table is great for organizing schedules with dates, times, and activities.

Example of a Table in LibreOffice Writer

Name Age Grade City

John 10 A New York

Sarah 11 B Los Angeles

David 12 A Chicago

In this table, we have organized information about students, such as their names, ages, grades, and cities.

1. Fill in the Blanks:			
	1. 	A table in LibreOffice Writer is organized into and	
the _		To insert a table, you need to go to the menu and select option.	
backg	3. round	In LibreOffice Writer, the option is used to change the color of a table.	
the o		To add a row in an existing table, right-click on the table and select	
one.	5.	The feature allows you to combine two or more cells into	
2. Mu	ltiple (Choice Questions (MCQs):	
	1.	How do you delete a column in a table in LibreOffice Writer?	
a) Rig	ht-clicl	k the column and choose Delete Column	
b) Pre	ess Del	ete on the keyboard	
c) Right-click the row and choose Delete Row			
d) Click the table border and press Delete			
	2.	Which of the following can you do to make a table more readable?	
a) Change the font size			
b) Add a border			
c) Apply shading to cells			
d) All of the above			
	3.	To merge two cells in a table, you should:	
a) Select both cells and right-click to choose Merge Cells			

b) Select both cells and press Enter

- c) Highlight the cells and select Delete Cells
- d) Select the cells and press Ctrl + M
- 4. Which of the following options is used to align text in the center of a cell in a table?
- a) Right-align
- b) Left-align
- c) Center-align
- d) Justify-align
 - 5. What does the Insert Table dialog box allow you to do?
- a) Add borders to a table
- b) Merge cells in a table
- c) Choose the number of rows and columns for a table
- d) Change the font of the table text
- 3. True or False:
 - 1. You can resize a table by dragging its borders.
- 2. To insert a new row, you need to click the "Table" menu and select "Insert Row".
- 3. Shading and borders can be added to tables through the "Table Properties" option.
- 4. A table in LibreOffice Writer can only have rows and columns, but not merged cells.
- 5. The "Delete Column" option will remove all the contents in a selected column of a table.
- 4. Match the Columns:

Column A Column B

- 1. Insert a Table A. Allows you to change the table's appearance
- 2. Delete Row B. Adds a new row in the table
- 3. Merge Cells C. Removes a row from the table
- 4. Table Properties D. Combines multiple cells into one
- 5. Shading Cells E. Adds color to the cells

5. Short Answer Questions:

- 1. What is the purpose of merging cells in a table?
- 2. How do you add a new column in an existing table?
- 3. What are the steps to format the text in the cells of a table?
- 4. What are the two main elements you need to specify when creating a table in LibreOffice Writer?
 - 5. How can you adjust the size of a table in LibreOffice Writer?

6. Long Answer Questions:

- 1. Explain the process of creating a table in LibreOffice Writer. Include details on inserting rows, columns, and how to modify the size of a table after it has been created.
- 2. Describe how to format a table in LibreOffice Writer. What are the steps to change the table's background color, add borders, and align text in cells?
- 3. What is the difference between merging and splitting cells in a table? How and when would you use these features in a document?
- 4. How can tables improve the organization of data in a document? Provide examples of how tables can be used in various types of documents such as reports, schedules, and comparison charts.
- 5. What are some tips to make a table look more attractive and readable? Discuss methods like adjusting font size, cell alignment, shading, and borders.

CHAPTER 5

Libre Office Impress

Introduction

A presentation is a way to communicate an idea, concept, or message to an audience in a visual and engaging manner. Presentations are commonly used in schools, businesses, and public events. With LibreOffice Impress, you can create text-based, image-based, and audio-visual presentations. Impress provides an easy-to-use platform for creating professional-looking slideshows, making it a great tool for both educational and professional purposes.

Starting LibreOffice Impress

To open LibreOffice Impress, follow these simple steps:

- 1. Click on the Show Applications button on your desktop or taskbar.
- 2. Type "LibreOffice Impress" into the search bar.
- 3. Click on the LibreOffice Impress icon to open the application.

Once opened, you can start working on your presentation by adding slides, text, images, and more.

Components of LibreOffice Impress

LibreOffice Impress has several components to help you create and organize your presentation efficiently.

1. Title Bar: The topmost bar displays the name of the presentation file and the application.

- 2. Menu Bar: Located just below the title bar, it contains various menus (e.g., File, Edit, View) that provide commands for working with the application.
- 3. Toolbars: These are command buttons found below the menu bar. They contain options for performing functions like adding text, images, and formatting the slides.
- 4. Slide Pane: On the left side of the window, this area shows small previews (thumbnails) of your slides.
 - 5. Workspace: The main area where you design and edit each slide.
- 6. Task Pane: On the right side, it contains tools for layout, transitions, animations, and more.
- 7. Sidebar: Provides quick access to various tools and features like properties, gallery, and slide navigator.
- 8. Status Bar: Located at the bottom of the window, it shows details about the current slide, such as slide number and the current view.

Creating a New Presentation

To create a new presentation, follow these steps:

- 1. Click on the File menu.
- 2. Select New, then choose Presentation.
- 3. A blank title slide appears. You can add text by clicking inside the placeholders and typing your title and content.

Adding Slide Content

To add content to your slide:

- 1. Click on the text placeholder and type your title.
- 2. Click on the second placeholder and enter the content text.

- 3. To add more slides, follow these steps:
- Click the Insert menu.
- Select Slide from the dropdown list to add a new slide to your presentation.

Changing Slide Layouts

If you want to change the layout of a slide:

- 1. Click on the Format menu and select Slide Layout.
- 2. A task pane will appear with various layouts. Choose the one that fits your content and click to apply it.

Adding Picture from Gallery

You can insert images into your slides using the Gallery:

- 1. Click on the Gallery button in the sidebar.
- 2. A window will open with various images. Drag the desired image to the slide.

Animating a Picture

To make your presentation more exciting, you can add animation to objects:

- 1. Click the Animation button on the sidebar.
- 2. A menu will appear with animation options. Select the animation you like.
- 3. Click the Apply button to add the animation to your picture or object.

Applying Slide Transition

Slide transitions make the movement between slides smooth and visually engaging. Here's how to apply a transition:

- 1. Click on the Transition button in the sidebar.
- 2. Select the transition style you prefer from the available options.
- 3. Click Apply to apply the transition to a single slide, or Apply to All to apply it to the entire presentation.

Saving and Closing a Presentation

To save your work:

- 1. Click on the File menu.
- 2. Select Save or Save As.
- 3. Choose a location, name your file, and click Save.

To close your presentation:

- 1. Click on the File menu.
- 2. Select Close.

Opening an Existing Presentation

To open an existing presentation:

- 1. Click on the File menu.
- 2. Select Open.
- 3. Browse to the location of your file, select it, and click Open.

Slide Show

A presentation is displayed full-screen as a Slide Show:

- 1. Click on the Slide menu and select Slide Show.
- OR -
- 2. Press the F5 key on your keyboard to start the slideshow.

To exit the slide show, click the Esc key.

Exiting LibreOffice Impress

To exit Impress:

- 1. Click on the File menu.
- 2. Select Exit to close the application.

Conclusion

LibreOffice Impress is a powerful tool for creating presentations. Whether you're adding text, images, or animations, it allows you to design visually appealing slideshows. By using features like transitions and slide layouts, you can create professional presentations easily and efficiently. Always remember to save your work and practice creating different types of slides to become more comfortable with the tool.

Here are the requested fill in the blanks, MCQs, True or False, and Match the Columns exercises for LibreOffice Impress:

Exercises

Fill in the B	lanks (5)				
1.	The main area where you create and edit your slides is called the				
	To start a new presentation in LibreOffice Impress, you need to he menu.				
	A is a special effect applied to a slide when g from one slide to the next.				
4. located on the	1 , 3				
5. pane of the l	The shows small previews of all your slides in the left impress window.				
Multiple Ch	oice Questions (MCQ) (5)				
1. LibreOffice	Which of the following is used to create presentations in?				
•	a) LibreOffice Writer				
•	b) LibreOffice Calc				
•	c) LibreOffice Impress				
•	d) LibreOffice Draw				
Answer: c) l	LibreOffice Impress				
2. Impress?	What button do you click to add a new slide in LibreOffice				
•	a) Insert Slide				
•	b) New Slide				
•	c) Add Slide				
•	d) Slide Show				
Answer: b)	New Slide				
3.Wh	at can you apply to make your presentation more dynamic and				
visu	ally engaging?				

- a) Slide Layout
- b) Animation
- c) Title Bar
- d) Sidebar

Answer: b) Animation

- 4. Which of the following options helps you add transitions between slides?
 - a) Transition Button
 - b) Animation Button
 - c) Slide Layout Button
 - d) Gallery Button

Answer: a) Transition Button

- 5. What is the purpose of the "Status Bar" in LibreOffice Impress?
- a) To show a preview of your slides
- b) To provide information about the slide you are working on
- c) To show available fonts
- d) To provide slide transitions

Answer: b) To provide information about the slide you are working on

True or False (5)

- 1. True or False: You can change the layout of a slide by clicking on the "File" menu.
 - Answer: False
- 2. True or False: You can add images to your slides by using the Gallery feature in LibreOffice Impress.
 - Answer: True
- 3. True or False: The "Slide Show" feature allows you to view the slides one after another in full screen.
 - Answer: True

- 4. True or False: To save a presentation, you must click on the "Insert" menu.
 - Answer: False
- 5. True or False: The Sidebar in LibreOffice Impress provides quick access to tools like Gallery and Navigator.
 - Answer: True

Match the Columns (5)

Column A Column B

- 1. Title Bar a) Displays the content of each slide in thumbnail form
- 2. Slide Layout b) Shows the name of your presentation file
- 3. Slide Pane c) Allows you to choose different slide layouts
- 4. Animation Button d) Adds visual effects to objects in your presentation
- 5. Status Bare) Displays information about the current slide

Answer:

- 1. b Title Bar: Displays the name of your presentation file.
- 2. c Slide Layout: Allows you to choose different slide layouts.
- 3. a Slide Pane: Shows the content of each slide in thumbnail form.
- 4. d Animation Button: Adds visual effects to objects in your presentation.
 - 5. e Status Bar: Displays information about the current slide.

Short Questions (Answer in 1-2 sentences)

- 1. What is LibreOffice Impress used for?
- 2. Name any three components of the LibreOffice Impress window.
- 3. How can you add a new slide to your presentation?
- 4. What is a slide transition?

Long Questions (Answer in 4-5 sentences)

- 1. Explain the process of adding a picture to your slide using the gallery.
- 2. How do you animate a picture in LibreOffice Impress? Describe the steps.
- 3. What is the purpose of the Slide Show feature in LibreOffice Impress? How can you start a slide show?
- 4. Describe the steps for changing the layout of a slide in LibreOffice Impress.

CHAPTER 6

Introduction to LibreOffice Calc

LibreOffice Calc is a free, open-source spreadsheet program that helps users organize, calculate, and analyze data. It is part of the LibreOffice suite of applications and works similarly to other spreadsheet programs like Microsoft Excel but is completely free to use.

In LibreOffice Calc, data is organized into workbooks (files), and each workbook contains one or more worksheets (pages) made up of cells. These cells are arranged in rows (horizontal) and columns (vertical). You can enter text, numbers, dates, and perform various operations like calculations and sorting within these cells.

Some key features of LibreOffice Calc include:

- Creating and managing worksheets.
- Performing calculations using formulas and functions.

- Formatting data for better presentation.
- Creating charts to visualize data.

Working with LibreOffice Calc

In LibreOffice Calc, you work within a grid made up of rows and columns. Each cell is identified by a combination of its column letter and row number, such as A1 (first column, first row).

Basic Operations:

- 1. Entering Data:
- Click on a cell and type your data (text, number, or date).
- Press Enter to move down or Tab to move to the next cell horizontally.
 - 2. Editing Data:

- To edit a cell, click on the cell and either start typing directly or press F2 to modify the data already in the cell.
- You can delete the contents of a cell by selecting it and pressing the Delete key.
 - 3. Formatting Data:
- You can format cells to change how the text looks (e.g., changing the font size, making it bold, or changing its color).
- You can also change the alignment of text within a cell (left, center, right).
- Rows and columns can be resized by dragging the line between them, allowing you to make more space for your data.
 - 4. Using Simple Formulas:
- You can perform calculations using basic formulas. For example, to add the numbers in two cells, you would type =A1+B1 in another cell to get the result.
- You can also use built-in functions like SUM to add up a range of cells, or AVERAGE to find the average of a group of numbers.
 - 5. Saving and Printing:

- After creating your workbook, you can save it by clicking File > Save and choosing a name for your file.
- You can print your worksheet by selecting File
 > Print, adjusting the settings, and then printing it.

Book E	xercises					
Fill in t	he Blank	s:				
	1.	To enter data into a cell in LibreOffice Calc, you need to click on the				
	•	Answer: cell				
	2.	A formula in LibreOffice Calc always starts with the symbol.				
	•	Answer: =				
	3.	The function in LibreOffice Calc is used to add numbers in a range of cells.				
	•	Answer: SUM				
	4.	You can adjust the width of a column by dragging the line between two				
	•	Answer: columns				
	5.	The key is used to delete the contents of a cell.				
	•	Answer: Delete				
2. True	or False	:				
	1.	False: LibreOffice Calc is a free, open-source software.				
	2.	True: You can format cells to change the font size and color in LibreOffice Calc.				
	3.	True: To enter a new formula, you type the equation directly into the Formula Bar.				
	4.	True: The Enter key moves the cursor to the next cell below when you are entering				
data.						
	5.	True: Rows in LibreOffice Calc are identified by numbers and columns by letters.				
	6.	False: You can resize rows and columns in LibreOffice Calc.				
	7	Falco: A workshoot in Libra Office Calcic a part of a workhook				

3. Choose the	e Correct Answer:				
 What is the starting symbol of a formula in LibreOffice Calc? 					
Answer: c) =					
2.					
Answer: a) In	sert > Chart				
3.	To resize a column in LibreOffice Calc, you need to drag the line between two				
Answer: b) C	olumns				
4.	Which key is used to delete data from a cell in LibreOffice Calc?				
Answer: b) D	elete				
5.	Which function is used to calculate the total of a range of cells in LibreOffice (
Answer: c) Sl					
·	JM				
4. Match the	JM				
4. Match the	JM				
4. Match the Column A	JM Column:				
4. Match the Column A 1.	JM Column: Formula Bar				
4. Match the Column A 1. 2.	Column: Formula Bar SUM function				
4. Match the Column A 1. 2. 3.	Column: Formula Bar SUM function Cell				
4. Match the Column A 1. 2. 3. 4. 5.	Column: Formula Bar SUM function Cell Rows and Columns				
4. Match the Column A 1. 2. 3. 4. 5.	Column: Formula Bar SUM function Cell Rows and Columns				
4. Match the Column A 1. 2. 3. 4. 5. Column B a) Used to er	Column: Formula Bar SUM function Cell Rows and Columns Formatting				
4. Match the Column A 1. 2. 3. 4. 5. Column B a) Used to en b) Used to pe	Column: Formula Bar SUM function Cell Rows and Columns Formatting				
2. 3. 4. 5. Column B a) Used to er b) Used to pe c) A small bo	Column: Formula Bar SUM function Cell Rows and Columns Formatting ster formulas and text erform addition on a range of cells				

- $1 \rightarrow$ a) Used to enter formulas and text
- $2 \rightarrow b$) Used to perform addition on a range of cells
- $3 \rightarrow c$) A small box where data is entered
- $4 \rightarrow d$) Horizontal and vertical lines that organize data
- $5 \rightarrow e$) Changing the appearance of data in a cell (e.g., bold, color)

Short Questions:

- 1. What is a workbook in LibreOffice Calc?
- 2. How do you enter data in a cell?
- 3. How can you edit the data in a cell?
- 4. What does the Formula Bar display in LibreOffice Calc?
- 5. Name two things you can format in a cell.

Long Questions:

- 1. Describe the process of entering and editing data in LibreOffice Calc.
- 2. Explain how you can use simple formulas to perform calculations in Calc. Provide an example.
- 3. How do you resize rows and columns to fit your data in LibreOffice Calc? Explain the steps.

CHAPTER – 7

MORE ON INTERNET

The Internet is a global network of interconnected computers that communicate with each other to share information. It's like a huge library where you can access information, communicate with people, and share your own ideas. The Internet works by connecting millions of computers around the world using special cables and satellites. When you type a website's address or send an email, your computer sends a message to a special computer called a server. The server then sends the information back to your computer.

*What Can You Do on the Internet?





You can do many exciting things on the Internet, such as:

- 1. Browse websites: Visit your favorite websites to play games, watch videos, or learn new things.
- 2. Send emails: Send messages to your friends and family using email.
- 3. Chat with friends: Use messaging apps or video calls to talk to your friends.
- 4. Learn new things: Watch educational videos, take online courses, or read articles on various topics.
- * Social Networking

Social networking is a way for people to connect with each other and share information, ideas, and experiences using the internet. Social networking sites are websites or apps that allow users to create profiles, connect with friends, share updates, and join groups. Some popular social networking sites include Facebook, Instagram, Twitter, Youtube and whatsapp.

Benefits of Social Networking

1. Connect with friends and family: Social networking sites make it easy to connect with friends and family who live far away.

- 2. Make new friends: Social networking sites allow users to connect with people who share similar interests.
- 3. Share experiences: Social networking sites provide a platform for users to share their experiences and learn from others.
- 4. Stay updated: Social networking sites provide a way for users to stay updated on current events and news.



Facebook is a social networking platform where users can create profiles, connect with friends and family, Share updates, photos, and videos, Join groups and communities.

Founded in 2004 by Mark Zuckerberg.



WhatsApp is a messaging app that allows users to send text messages, make voice and video calls, Share photos, videos, and files



Twitter is a microblogging platform where users can share short messages (tweets), Follow friends, celebrities, and news, Join conversations using hashtags

Founded in 2006 by Jack Dorsey. 2009 by Brian Acton and Jan Koum.



YouTube is a video-sharing platform where users can Upload, share, and view videos, subscribe to channels and creators, discover new content through recommendations

Founded in 2005 by Chad Hurley, Steve Chen, and Jawed Karim.



*Modem (Modulator-Demodulator) is a device that connects your computer to the internet, Converts digital data to analog signals for transmission, allows for online communication and internet access

*Internet Service Provider (ISP) is a company that provides internet access to customers, offers various internet plans and speeds, connects users to the global internet network.

<u>CHAPTER – 7</u>

BOOK EXERCISES

A. Fill in the blanks. (internet, server, dial-up connection, ISP, Modem)
1. The is a global network of interconnected computers.
2. Ais a special computer that stores websites and provides access to them.
3 is a way of connecting to the internet using a phone line.
4. A is a company that provides internet access to customers.
5. A is a device that connects your computer to the internet.
 B. State True or False. 1. The Internet is a network of interconnected computers that communicate with each other using telephone lines only. (F) 2. A web browser is a software application that allows users to access and view websites.(T) 3. Dial-up connection is the fastest way to connect to the internet. (F) 4. ISP stands for Internet Service Provider.(T) 5. A modem is a device that converts digital signals to analog signals.(T)
C. Choose the correct answer. 1. What does ISP stand for? A) Internet Service Provider B) International Service Provider
C) Internet Security Provider

D) Internet Speed Provider
Answer: A) Internet Service Provider
2. Which of the following is a type of internet connection?
A) Dial-up connection
B) Telephone connection
C) Television connection
D) Radio connection
Answer: A) Dial-up connection
3. What is the primary function of a web browser?
A) To provide internet connection
B) To host websites
C) To access and view websites
D) To send emails
Answer: C) To access and view websites
4. Which device is used to connect a computer to the internet?
A) Router
B) Modem
C) Server
D) Hub
Answer: B) Modem
5. What is the term for a network of interconnected computers?
A) Internet
B) Intranet
C) Extranet
D) Website
Answer: A) Internet

Short Questions:

- 1. What is the Internet?
- 2. Name two things you can do on the Internet.
- 3. What is the purpose of a modem?
- 4. Who founded Facebook?

Long Questions:

- 1. Explain how the Internet works and how computers communicate with each other.
- 2. Describe the benefits of social networking sites and how they help people connect.
- 3. What is the role of an Internet Service Provider (ISP) and how do they help users access the Internet?
- 4. Discuss the features and functions of some popular social networking platforms like Facebook, WhatsApp, and Twitter.

<u>CHAPTER - 8</u> SMART HOMES

You all know how much fun it is to play games, watch videos, and chat with friends online. But, just like how we need to be careful when we're playing outside or crossing the road, we also need to be careful when we're using computers and the internet at home. In this chapter, we'll learn about some simple rules to follow to stay safe online, how to protect our personal information, and what to do if we encounter any problems while using the computer or internet at home.

"Imagine waking up in the morning to a house that's already warm and cozy, with your favorite music playing softly in the background. You walk into the kitchen, and the lights turn on automatically, illuminating the room. You ask your virtual assistant to brew a fresh cup of coffee, and it's ready for you in just a few minutes.

Welcome to the world of Smart Homes! With the help of smart devices, our homes are becoming more comfortable, convenient, and connected. Smart homes are equipped with devices that can be controlled remotely, automatically, or with voice commands. These devices can learn our habits and preferences, and adjust themselves to make our lives easier.

In this chapter, we'll explore the exciting world of smart homes and smart devices. We'll learn about the different types of smart devices, how they work, and how they can make our lives more convenient and enjoyable. Let's dive in and discover the future of living!"

Benefits of a smart home:

Convenience and Ease of Use

1. Remote Control: Control your home's devices from anywhere, at any time, using your smartphone or tablet.

- 2. Voice Control: Use voice assistants like Alexa or Google Assistant to control your devices with just your voice.
- 3. Automated Routines: Set up customized routines to automate your daily tasks, such as turning on lights or adjusting the thermostat.

Enhanced Safety and Security

- 1. Smart Security Cameras: Monitor your home remotely with smart security cameras that send alerts and notifications.
- 2. Smart Door Locks: Control who enters your home with smart door locks that can be locked and unlocked remotely.
- 3. Smart Smoke Detectors: Receive alerts and notifications in case of a fire or smoke detection.

Improved Comfort and Health

- 1. Smart Air Purifiers: Monitor and control air quality to improve indoor air quality and reduce allergies.
- 2. Smart Humidifiers: Control humidity levels to improve indoor air quality and reduce dry skin.
- 3. Smart Lighting: Adjust lighting levels and colors to improve mood and reduce eye strain.

Devices used in smart homes:

- 1. Smart Speakers (e.g. Alexa, Google Home)
- 2. Smart Thermostats (e.g. Nest, Ecobee)
- 3. Smart Lighting (e.g. Philips Hue, LIFX)
- 4. Smart Security Cameras (e.g. Ring, Nest Cam)
- 5. Smart Door Locks (e.g. August, Schlage)
- 6. Smart Plugs (e.g. TP-Link, Belkin)
- 7. Smart Home Hubs (e.g. Samsung SmartThings, Wink Hub)
- 8. Smart TVs and Streaming Devices (e.g. Roku, Chromecast)
- 9. Smart Appliances (e.g. refrigerators, washing machines)
- 10. Motion Sensors and Door/Window Sensors

- 1. Smart Speakers: Control your smart home devices with voice commands using speakers like Amazon Alexa or Google Home.
- 2. Smart Lighting: Systems like Philips Hue or LIFX allow you to control lighting remotely, set schedules, and adjust brightness.
- 4. Smart Security Cameras: Cameras like Ring or Nest Cam provide live video feed, motion detection, and alerts to your phone.
- 5. Smart Door Locks: Locks like August or Schlage can be controlled remotely, grant access to guests, and alert you to unusual activity.
- 6. Smart Plugs: Devices like TP-Link or Belkin allow you to control appliances remotely, set schedules, and monitor energy usage.
- 7. Smart Home Hubs: Hubs like Samsung SmartThings or Wink Hub connect and control multiple smart devices from a single interface.
- 8. Smart TVs and Streaming Devices: Devices like Roku or Chromecast provide access to streaming services and can be controlled using voice commands.
- 9. Smart Appliances: Appliances like refrigerators or washing machines can be controlled remotely, receive software updates, and provide maintenance alerts.
- 10. Motion Sensors and Door/Window Sensors: Sensors detect movement or opening/closing of doors and windows, triggering alerts or automating lighting and security systems.

A Smart TV is a television that integrates internet connectivity and allows users to access various online services, such as streaming services (e.g. Netflix, Hulu), Social media platforms, online gaming, music and video streaming, web browsing.

A Video Doorbell is a smart doorbell that allows you to see, hear, and speak with visitors at your door from your smartphone or tablet. It typically features, a camera with live video feed, motion

detection and alerts, two-way audio communication, night vision and weather resistance

Smart Cameras capture video and images, motion detection and alerts, night vision and weather resistance

- Remote viewing and recording
- Alerts to smartphone or tablet

Smart Smoke Detector detects smoke and fire. It also sends alerts to smartphone and provides voice alerts and location

Smart Lighting

Automates and controls lighting remotely, adjusting brightness, color, and schedule for energy efficiency, convenience, and enhanced home ambiance.

Smart Speaker:

A voice-controlled device that plays music, answers questions, controls smart home devices, and provides information on news, weather, and more.

BOOK EXERCISES

Α. Ι	Hill	l in :	the	b	lanl	۲.

1. Smart homes usevarious devices.	_ technology to control and automate
2. Smart speakers like Alexa an recognition to understand voice	
3. Smart thermostats can learn preferences and adjust the ten	•

- 4. Smart home security systems often include ______ cameras that can detect motion and send alerts.
- 5. Smart home devices can be controlled remotely using a smartphone or tablet through a connection.

Answers: (1. IoT (Internet of Things), 2. Voice, 3. Automatically, 4. motion-sensing 5. Internet)

B. Multiple-choice questions

- 1. What is the primary function of a smart speaker?
- A) To control lighting
- B) To play music and answer questions
- C) To monitor security
- D) To adjust temperature

Answer: B) To play music and answer questions

- 2. Which of the following is a benefit of smart home automation?
- A) Increased energy consumption
- B) Reduced security
- C) Increased convenience
- D) Higher costs

Answer: C) Increased convenience

3. What is the purpose of a smart thermostat?

A) To control lighting B) To monitor security C) To adjust temperature D) To play music Answer: C) To adjust temperature 4. Which device is used to control and monitor smart home devices remotely? A) Smartphone B) Tablet C) Laptop D) All of the above Answer: D) All of the above 5. What is the term for the network of physical devices embedded with sensors, software, and connectivity? A) IoT B) AI C) Robotics

C. Short Questions:

D) Automation

Answer: A) IoT

- 1. What is a Smart Home?
- 2. Name two benefits of having a smart home.

- 3. How can you control smart devices in your home?
- 4. What is the purpose of a Smart Smoke Detector?
- 5. What are Smart Plugs used for in a smart home?

Long Questions:

- 1. Explain the different types of smart devices used in a smart home. Provide examples of each type.
- 2. How do smart home devices improve safety and security? List at least three devices that contribute to this.
- 3. Describe the benefits of smart lighting and how it enhances the ambiance of a home.
- 4. What are the advantages of using a smart speaker like Amazon Alexa or Google Home in a smart home?
- 5. How do smart thermostats like Nest and Ecobee contribute to improving comfort in a smart home?

Computer class 5

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